



**Instruction to your Bank or Building Society to pay by Direct Debit**

Please fill in the whole form using a ball point pen and send it to

**Service user number**

Shirley Swimming Pool Ltd  
Kentish Road  
Shirley  
Southampton  
SO15 3GR  
Tel – 02380 781901

4	1	3	5	3	7
---	---	---	---	---	---

**Members Full Name:**

**Membership Number:**

**Name(s) of Account Holder(s)**

[Empty box for Name(s) of Account Holder(s)]

**Instruction to pay your Bank or Building Society**

Please pay Shirley Swimming Pool Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Shirley Swimming Pool Ltd and, if so, details will be passed electronically to my Bank/Building Society.

**Branch Sort Code**

[Empty box for Branch Sort Code]

**Bank/Building Society Account Number**

[Empty box for Bank/Building Society Account Number]

**Name and full postal address of your Bank or Building Society**

<b>To: The Manager</b>	<b>Bank/building society</b>
<b>Address:</b>	
<b>Postcode:</b>	

<b>Signature(s):</b>	<b>Date:</b>

Banks and building societies may not accept Direct Debit instructions for some types of account

*This guarantee should be detached and retained by the payer.*

**The Direct Debit Guarantee**



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

- If there are any changes to the amount, date or frequency of your Direct Debit Shirley Swimming Pool Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Shirley Swimming Pool Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Shirley Swimming Pool Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Shirley Swimming Pool Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.