

## Pool Party Booking Form

**Please ensure that you have read and understood the terms and conditions detailed overleaf before making a booking or payment.**

Date of Party: \_\_\_\_\_

Number of Children: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Payment Type: CASH/CARD

Type of party: POOL/BUS/BOTH (Sun: Pool only)

Voucher Used: YES/NO

Total Payment: \_\_\_\_\_

Staff Sign: \_\_\_\_\_

Print Hirer: \_\_\_\_\_

Sign Hirer: \_\_\_\_\_

### DAY AND TIME OF PARTY:

SATURDAY 14:45

SATURDAY 15:45

SUNDAY 14:30

(Sunday: Pool Only)

### CONFIRMATION EMAIL:

SENT TO EMAIL PROVIDED

### REFERENCE NUMBER:

Please allocate a reference number following the rule below:

3-digit Month Code. Eg: DEC

Time in 24Hrs. Eg: 1330

Last 4 digits of phone number. Eg: 1901

Sample: DEC/1330/1901

OFFICE USE ONLY

***Thank you for choosing Shirley Pool to host your party, on the day please ensure that you arrive in plenty of time to get all the children changed before the party begins. We recommend asking people to arrive 15 minutes before the party starts; as if you are late we are unable to extend the party to give you the full 45 minutes.***

***Please ensure that you know if all of the children in your party can swim, as it is really helpful for our lifeguards to be able to easily identify the children who are weak swimmers.***

***If you have any questions please don't hesitate to call us on 02380 781901, email us at [info@shirleyswimmingpool.co.uk](mailto:info@shirleyswimmingpool.co.uk) or just pop in and speak to a member of staff.***

## Pool Party Terms and Conditions

### MAXIMUM 20 CHILDREN AND 5 ADULTS – NO EXCEPTIONS

**1.0 This booking form must be completed at the time of booking, together with full payment for the party. Strictly **NO CANCELLATIONS OR AMENDMENTS** are allowed.**

**1.1** Please note that our staff are unable to write your party into the diary until payment has been received.

**2.0 The person booking the party is responsible for any damage that is caused, accidentally or otherwise during their use of the pool. Full payment for any damage is the responsibility of the hirer. The hirer is also responsible for the group, their safety and their behaviour.**

**3.0 Any member of your group wishing to use photographic equipment, including smart phones with cameras, must fill out a camera registration form, detailing their name and address. **This must occur before the party begins.** Forms are available upon request at reception.**

**4.0 All swimmers and spectators must abide by the pool rules. These rules are in place for your safety and the safety of everyone in the building. If these rules are ignored the management reserve the right to remove any person or persons from the pool with immediate effect with no refund. The pool rules are as follows:**

**4.1** Children aged 16 and under are permitted use of the inflatable. **No over 16s or adults.**

**4.2** No running on poolside.

**4.3** No swimming under the inflatable.

**4.4** Children are **not** permitted to stand on the floats.

**4.5** Balls must be used sensibly and not thrown at other swimmers or the ceiling.

**4.6** Flippers must **not** be used during pool parties.

**4.7** All swimmers **must** shower before entering the water

**4.8** No goggles are to be worn on the inflatable.

**4.9** Babies must wear appropriate swim nappies.

**4.10** Clothes (t-shirts etc) are only to be worn with prior consent of the management.

**4.11** All loose fitting jewellery (necklaces etc) and watches **must** be removed before using the inflatable.

**4.12** No shoes are to be worn on poolside, bare feet or flip-flops only.

**4.13** No food or drink is permitted in the changing rooms or on poolside.

**4.14** Swimming is **only** permitted in the designated shallow area; swimming is **not** permitted alongside the inflatable.

**4.15** All users **must** follow the instructions of the staff and the lifeguards.

**4.16** **If any member of the party refuses to follow the instruction of the lifeguards or the safety rules above, the lifeguards may terminate the hire at any time with no refund.**

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**5.0 Pool parties have a maximum attendance of 20 children and 5 adults in the water (12 Kids = 4 Adults). Any additional adults are welcome to watch through the windows in reception, or to remove their shoes and watch from poolside via the changing rooms.**

**5.1** Pool parties are intended for school age children and all attendees must be able to stand in 1m depth of water.

**5.2** It is important for us to know if any of the children attending your inflatable party are unable to swim 25m as they are not allowed on the inflatable and must stay in the shallow end at the top section of the pool, accompanied one on one with an adult at all times.

**5.3** There **must** be an adult stationed at the end of the slide at all times as it drops into deep water.

**6.0** When you book a pool party for an hour there is a 5 minute set up time, and a safety briefing included in this time period. **This makes the maximum pool party time 50 minutes.**

**7.0** Shirley Pool will provide two lifeguards for your party; their main patrol area is the deep section of the pool. Whilst the lifeguards are monitoring the shallow section of the pool we ask that one adult remains in this section if the children are using the floats.

**8.0** Please sign below to indicate that you have read and understood the above terms and conditions.

I have read and understood the terms and conditions: \_\_\_\_\_